

COMMISSIONERS COURT MINUTES
110 S Main St. 2nd Floor, Lockhart, Texas Commissioners Court
November 28, 2023, 9:00 AM



Hoppy Haden	County Judge	B.J. Westmoreland	Commissioner, Pct. 1
Teresa Rodriguez	County Clerk	Rusty Horne	Commissioner, Pct. 2
		Ed Theriot	Commissioner, Pct. 3
		Dyral Thomas	Commissioner, Pct. 4

A. CALL MEETING TO ORDER

Judge Haden called the meeting to order at 9:00 a.m.

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS:

(Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.)

Judge Haden leads all present in the pledge to both flags.

D. ANNOUNCEMENTS:

Items or comments from Court members or staff.

There were no announcements from the Commissioners.

Staff announcements:

Ezzy Chan, Executive Assistant, states the enrollment form for 2024 Cyber Security training will be sent to each department head for approval at the next Commissioners Court.

Carolyn Caro, Purchasing Agent announces a total of \$263,540.45 of assets were sold at auction.

Christina Arias, 1st Grant Assistant updates the court on Grants being submitted.

E. CITIZENS' COMMENTS:

At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.) Citizens' Comments may be submitted to the Court by using the form found at: <http://www.co.caldwell.tx/us/page/caldwell.CommissionersCourtForm>

No Citizen's comments.

F. CONSENT AGENDA:

(The following consent items may be acted upon in one motion.)

- F.1.To approve County Invoices and Purchase Orders in the amount of \$307,503.26.**
- F.2.To approve County Payroll payment in the amount of \$432,236.80 (11/05/2023 - 11/18/2023).**
- F.3.To approve County Payroll Tax payment in the amount of \$127,595.23 (11/05/2023 - 11/18/2023).**
- F.4.To ratify payment made to TCEQ for 3rd Quarter dues.**
- F.5.To ratify payment made to Aisha White-Thompson for two invoices totaling \$784.20.**
- F.6.To approve the bond for Carolyn Caro, Purchasing Agent.**
- F.7.To approve the bond for Amber Quinley, Grants Administrator.**
- F.8.To approve the bond for Michael Bell, PCT. 3 Constable.**
- F.9.To accept the October 2023 Tax Collection Report from the Caldwell County Appraisal District.**
- F.10To. retitle the Public Information Officer position responsible for public relations and media inquiries to "Director of Communications."**

Motion made by Commissioner Horne, seconded by Commissioner Westmoreland to Approve. All voting "Aye."

MOTION APPROVED.

- F.1 To approve County Invoices and Purchase Orders in the amount of \$307,503.26.
Expense Approval Register AP 11.28.2023.pdf
Payment Register AP 11.28.2023.pdf
- F.2 To approve County Payroll payment in the amount of \$432,236.80 (11/05/2023 - 11/18/2023). Payroll Backup 11.5.23 - 11.18.23.pdf
- F.3 To approve County Payroll Tax payment in the amount of \$127,595.23 (11/05/2023 - 11/18/2023). Payroll Tax Backup 11.5.23 - 11.18.23.pdf
- F.4 To ratify payment made to TCEQ for 3rd Quarter dues.
11.14.2023_TCEQ_Payment_Redacted.pdf
- F.5 To ratify payment made to Aisha White-Thompson for two invoices totaling \$784.20.
Aisha_White_Backup_Redacted.pdf
- F.6 To approve the bond for Carolyn Caro, Purchasing Agent.
Bond_Caro_Redacted.pdf
- F.7 To approve the bond for Amber Quinley, Grants Administrator.
Bond_Quinley_Redacted.pdf
- F.8 To approve the bond for Michael Bell, PCT. 3 Constable.
Bond_Bell_Redacted.pdf
- F.9 To accept the October 2023 Tax Collection Report from the Caldwell County Appraisal District. October 2023 Report - CCAD.pdf
- F.10 To retitle the Public Information Officer position responsible for public relations and media inquiries to "Director of Communications."

G. DISCUSSION/ACTION ITEMS:

- G.1 Regarding the burn ban. Speaker: Judge Haden/Hector Rangel; Backup: 2; Cost: \$0.00 Hector Rangel, Chief EMC recommends keeping the burn ban off.
Burn Ban Order 11.28.23.docx

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

G.2 To reappoint the Primary Voting Member and Alternate Member to the 2024 Capital Area Metropolitan Planning Organization (CAMPO) Technical Advisory Committee. Speaker: Judge Haden; Backup: 4; Cost: \$0.00
2024 Appt to CAMPO TAC.pdf

Motion made by Commissioner Westmoreland, seconded by Commissioner Horne to approve. All voting "Aye."

MOTION APPROVED.

G.3 To approve the transfer of \$151,607.00 from Contingency to 001-6510-4110 Professional Services for American Structurepoint CIPP project. Speaker: Judge Haden/Danie Teltow; Backup: 1; Cost: \$151,607.00
11.17.2023_Non_Departmental_BA #04.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

G.4 To approve payment of American Structurepoint Invoice #169225 in the amount of \$2,100.45 for October CIPP engineering services. Speaker: Carolyn Caro/Hoppy Haden; Backup: 1; Cost: \$2,100.45
11.15 AMESTR_CIP PO.pdf

Motion made by Commissioner Horne, seconded by Commissioner Westmoreland to Approve. All voting "Aye."

MOTION APPROVED.

G.5 To approve the American Structurepoint Blanket PO #02802 in the amount of \$200,492.46 for SH142 Project Engineering Services. Speaker: Carolyn Caro/Hoppy Haden; Backup: 1; Cost: \$200,492.46
Requisition REQ02802 Report.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

G.6 To approve Tyler Technologies Blanket PO #02803 in the amount of \$524,442.65 for Odyssey Implementation Project. Speaker: Carolyn Caro/Hoppy Haden; Backup: 1; Cost: \$524,442.65
Requisition REQ02803 Report.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

G.7 To approve a participation agreement between the County and Tyler Technologies, Inc. for integration of the County Clerk's and District Clerk's case records into re:SearchTX. Speaker: Teresa Rodriguez/Juanita Allen/Chase Goetz; Backup: 6; Cost: \$0.00
ReSearchTX - Participation Agreement - Template for Distribution - 10.16.23.pdf

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

G.8 To approve the contract between Caldwell County and Tyler Technologies for credit card machines for the County Clerk's office. Speaker: Judge Haden/Teresa Rodriguez; Backup: 4; Cost: \$5,220.00

Teresa Rodriguez, County Clerk explained that credit card machines will be reconfigured to be compatible with one vendor.
Image_040.pdf

Motion made by Commissioner Westmoreland, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

H. EXECUTIVE SESSION:

H.1 Pursuant to Texas Government Code Section 551.071: Consultation with counsel regarding pending or contemplated litigation or settlement offers resulting from the City of Lockhart's challenge to the constitutionality of HB 2038. Speaker: Judge Haden/Chase Goetz; Backup: 0; Cost: \$0.00 Executive Session opens at 9:16 a.m. and closes at 9:46 a.m.

No Action taken.

H.2 Pursuant to Texas Government Code Section 551.074: To deliberate the employment, evaluation, or duties of the Assistant Grants Administrator. Possible action may follow in open court. Speaker: Judge Haden; Backup: 0; Cost: \$0.00
Action will follow in open court.

H.3 To take possible action on executive session items. Speaker: Judge Haden; Backup: TBD; Cost: TBD
Motion to promote Christina Arias to 1st Assistant Grant Administrator with a salary of \$50,000.00.

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

I. ADJOURNMENT:

Court adjourns at 9:47 a.m.

Motion made by Commissioner Thomas, seconded by Commissioner Westmoreland to Adjourn. All voting "Aye."

MOTION APPROVED.

I, TERESA RODRIGUEZ, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT do hereby certify that the foregoing contains a true and accurate record of the proceedings held by the Caldwell County Commissioners' Court on November 28, 2023



TERESA RODRIGUEZ, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT OF CALDWELL COUNTY, TEXAS.

