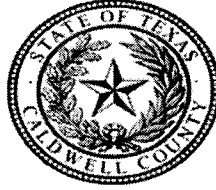


COMMISSIONERS COURT MINUTES
110 S. Main St. 2nd Floor, Lockhart, Texas
Regular Meeting October 22, 2018 9:00 a.m.



KEN SCHAWÉ	County Judge	TERRY WRIGHT	Commissioner Pct. 1
CAROL HOLCOMB	County Clerk	EDDIE MOSES	Commissioner Pct. 2
		ED THERIOT	Commissioner Pct. 3
		JOE IVAN ROLAND	Commissioner Pct. 4

Call Meeting to Order.

Judge Schawe calls the meeting to order at 9:03 a.m. All members are present.

Invocation. Lockhart Ministerial Alliance

Judge Schawe opens the meeting in prayer.

Pledge of Allegiance to the Flags.

(Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).

Judge Schawe leads all present in the pledge to both flags.

Announcements. Items or comments from Court members or staff.

Commissioner Roland says good morning

Commissioner Theriot says he represented Caldwell County at a Greater San Marcos Partnership event and that issues along the river in Martindale are still being addressed, including a meeting with Representative John Cyrier.

Commissioner Moses says he attended Night in Old Luling and an auction in Delhi and that efforts are being made to add another entrance to Delhi's Fire Department including meeting with TxDOT engineers and Representative John Cyrier.

Commissioner Wright says he has attended several Certificate of Obligation meetings, met with Chief Lane and Donald LeClerc, and credits Unit Road for their work during all the rain.

Judge Schawe thanks those who participated in the bond meetings, stating that they will be on the upcoming agenda. He says the Northern Caldwell County Coalition Meeting is coming up.

Bob Bush thanks the offices of the Treasurer and the Auditor for their work on payroll, adding that meetings are scheduled to address any remaining issues.

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Barbara Gonzales thanks everyone who assisted with payroll, and says she hopes there will be resolution regarding a grant on today's agenda.

Citizens' Comments. At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).

No citizens' comments.

CONSENT AGENDA. (The following consent items may be acted upon in one motion).

1. **Approve payment of County invoices in the amount of \$ 815,813.40.**
2. **Ratify re-occurring County payments in the amount of:**
 - A. **\$ 291,191.82 (Payroll & Payroll Tax for 10/01/2018 - 10/13/2018)**
 - B. **\$ 88,530.22 (Payroll for 10/01/2018 - 10/13/2018)**
 - C. **\$ 177,073.60 (Payroll for 10/15/18 one-time payroll accounting adjustment for new Fiscal Year)**
 - D. **\$ 44,685.40 (Payroll Tax for 10/15/18 one-time payroll accounting adjustment)**
 - E. **\$ 40,226.60 (Utilities)**
 - F. **\$ 196,647.11 (Department of Motor Vehicle Fees)**
 - G. **\$ 355,508.60 (Texas Motor Vehicle Sales/Use Tax and Surcharge)**
 - H. **\$ 15,794.62 (Texas Motor Vehicle Registration Surcharge/Title Application Fees)**
 - I. **\$ 66.25 (Texas Boat and Boat Motor Sales and Use Tax Report)**
3. **Approve payment and accept Renewal of Surety Bond #CBB2116051 (5) positions for County Tax Assessor-Collector Deputy positions.**
4. **Accept and approve payment of Surety Bond #63823158 for County Purchasing Agent, Danielle Blake for a term of one year commencing October 2, 2018.**
5. **Accept and approve payment of Surety Bond #63823158 for County Grant Writer, Dennis Engelke for a term of one year commencing October 2, 2018.**
6. **Accept the September 2018 Tax Collection Report submitted by the Caldwell County Appraisal District.**

Motion made by Commissioner Moses, second by Commissioner Wright to accept 1-6 Consent Agenda items. All voting "Aye".

SPECIAL PRESENTATION

Chief Deputy Mike Lane: Point Blank Armor

Mike Lane introduces the Turners with Point Blank Body Armor and they present a plaque to a Sheriff's Deputy, Jay Johnson.

AGENDA ACTION ITEMS

7. **Discussion/Action** regarding the burn ban. **Cost: None; Speaker: Judge Schawe / Carine Chalfoun; Backup: None.**

Carine Chalfoun recommends leaving the burn ban off.

Motion made by Commissioner Roland, second by Commissioner Theriot to leave the burn ban off. All voting "Aye".

8. **Discussion/Action** to approve Resolution No. 17-2018 Texas Indigent Defense Formula Grant. **Cost: None; Speaker: Judge Schawe / Dennis Engelke; Backup: 1.**

Dennis Engelke explains the item and asks for approval.

So moved by Commissioner Moses, second by Commissioner Theriot. All voting "Aye".

9. **Discussion/Action** regarding Resolution No. 18-2018 to approve Caldwell County appraisal roll with tax amounts entered by the assessor due totaling \$17,579,743.41 for 2018 tax roll. **Cost: None; Speaker: Judge Schawe; Backup: 8.**

Judge Schawe asks for a motion to approve. Barbara Gonzales confirms that the numbers line up with projections.

Motion made by Commissioner Theriot, second by Commissioner Wright to approve the Resolution approving the appraisal roll. All voting "Aye".

10. **Discussion/Action** regarding Resolution No. 19-2018 to approve the appraisal roll with tax amounts entered by the assessor due totaling \$2,299.38 and is the tax roll for the Farm to Market Road for 2018. **Cost: None; Speaker: Judge Schawe; Backup: 8.**

Motion made by Commissioner Roland, second by Commissioner Moses that we approve item 10. Judge Schawe discusses how other counties use the funds in comparison to Caldwell. All voting "Aye".

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11. **Discussion/Action** to authorize the County Judge to execute a Chapter 381 Economic Development Incentive Agreement between Katerra Construction, LLC and Caldwell County for purposes of local economic development through a tax rebate incentive. **Cost: TBD; Speaker: Judge Schawe; Backup: To be distributed in court.**

Amanda Montgomery answers Commissioner Theriot's question and Adriana Cruz with Greater San Marcos Partnership explains the incentive agreement details and answers questions from court members.

Motion made by Commissioner Theriot, second by Commissioner Moses to authorize the County Judge to execute a Chapter 381 Economic Development Incentive Agreement with Katerra Construction, LLC and Caldwell County for purposes of local economic development through a tax rebate incentive. All voting "Aye".

12. **Discussion/Action** regarding the departmental supervision of the Purchasing Agent and the Grant Writer positions. **Cost: None; Speaker: Judge Schawe; Backup: None.**

Judge Schawe, Commissioner Theriot, Barbara Gonzales, Amanda Montgomery, and Commissioner Wright discuss the Grant Writer and Purchasing Agent positions being supervised by the County Judge, the District Judge, or a combination of the two and getting feedback from the District Judge.

Moved by Commissioner Theriot, second by Commissioner Wright that we confirm that the Grant Writer reports to County Judge and table the discussion regarding the Purchasing Agent. All voting "Aye".

13. **Discussion/Action** to approve a Request for Proposal (RFP) for Management Services for Caldwell County Hazard Mitigation Funding Opportunities. **Cost: None; Speaker: Judge Schawe / Danie Blake; Backup: 1.**

Purchasing Agent Danie Blake explains the request and Judge Schawe recommends a motion to approve.

Motion made by Commissioner Wright, second by Commissioner Moses. Commissioner Theriot discusses outsourcing projects. All voting "Aye".

14. **Discussion/Action** to approve a Request for Proposal (RFP) for Administration and Professional Services of General Land Office (GLO) / Community Development Block Grant (CDBG) funding. **Cost: None; Speaker: Judge Schawe / Danie Blake; Backup: 1.**

Danie Blake explains the request and Judge Schawe asks for a motion to approve. So moved by Commissioner Moses, second by Commissioner Roland. All voting "Aye".

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- 15. Discussion/Action** to approve a Request for Qualifications (RFQ) for the Texas Commission on Environmental Quality - Low Impact Development (TCEQ-LID) Project for the permeable paver surfaced parking lot, located at the Caldwell County Justice Center. **Cost: TBD; Speaker: Judge Schawe / Danie Blake; Backup: 1.**

Danie Blake explains the process, Judge Schawe states that this was previously Nick Dornack's project and asks for a motion to approve.

So moved by Commissioner Theriot, second by Commissioner Roland. All voting "Aye".

- 16. Discussion/Action** to approve Purchasing Department's request to assign the selection committee for the Texas Commission on Environmental Quality - Low Impact Development (TCEQ-LID) Parking Lot Project Request for Qualifications (RFQ) phase. **Cost: None; Speaker: Judge Schawe / Danie Blake; Backup: 1.**

Danie Blake explains the item, request the formation of a committee and that its members include County Judge Kenneth Schawe, Precinct 1 Commissioner Wright, County Auditor Barbara Gonzales, Grant Writer Dennis Engelke, and Purchasing Agent Danie Blake.

Motion made by Commissioner Theriot, second by Commissioner Moses to approve the appointment of the committee. All voting "Aye".

- 17. Discussion/Action** regarding accepting the use of Caldwell County Unit Road in-place costs for materials in Federal Emergency Management Agency (FEMA) project cost analysis pertaining to Hurricane Harvey-damaged road repair projects. **Cost: TBD; Speaker: Judge Schawe / Dennis Engelke; Backup: 2.**

Grant Writer Dennis Engelke provides background on his work and research. Dennis Engelke, Judge Schawe, Donald LeClerc, Barbara Gonzales, Commissioner Theriot, and Danie Blake discuss the options for FEMA assistance.

Motion made by Commissioner Theriot, second by Commissioner Roland to accept the use of Caldwell County Unit Road in-place costs for materials for FEMA project cost analysis pertaining to Hurricane Harvey-damaged road repair projects. All voting "Aye".

- 18. Discussion/Action** to ratify the submission of a Caldwell County Feral Hog Abatement Grant to the Texas AgriLife Extension Service. **Cost: TBD; Speaker: Judge Schawe / Dennis Engelke; Backup: 13.**

Dennis Engelke and Nick Dornack explain the program and what today's agenda item is ratifying. So moved by Commissioner Moses, second by Commissioner Roland. All voting "Aye".

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19. **Discussion/Action** regarding the renewal of the lease of 9675 State Highway 142 in Maxwell for Precinct 3 Justice. **Cost: TBD; Speaker: Judge Schawe; Backup: None.**

Judge Schawe tables the item until he hears back from the owners of the property.

20. **Adjournment.**

Motion made by Commissioner Moses, second by Judge Schawe to adjourn. All voting "Aye"

Court adjourns at 10:14 a.m.

I, CAROL HOLCOMB, COUNTY CLERK AND EX OFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Caldwell County Commissioners' Court on October 22, 2018.

Carol Holcomb

CAROL HOLCOMB, COUNTY CLERK AND EX OFFICIO
CLERK OF THE COMMISSIONERS' COURT OF
CALDWELL COUNTY, TEXAS

